

<b>IN THE DISTRICT COURT OF THE FIRST CIRCUIT</b> <b>_____ DIVISION</b> <b>STATE OF HAWAI‘I</b>	
Plaintiff(s)	
Defendant(s)	

Reserved for Court Use
Civil No.
Plaintiff(s)/Plaintiff(s)' Attorney (Name, Attorney Number, Firm Name (if applicable), Address and Telephone and Facsimile Numbers)

<p style="text-align: center;"><b>SUMMONS</b></p> <p><b>THE STATE OF HAWAI‘I:</b></p> <p><b>TO:</b> The Director of Public Safety of the State of Hawai‘i, his/her deputy or any police officer or other person authorized by the laws of the State of Hawai‘i:</p> <p>You are commanded to summon the Defendant(s) to appear before the District Judge of this Court in his/her Courtroom, to appear at the Court designated by the checked box on the reverse side.</p> <p>This Summons shall not be personally delivered between 10:00 p.m. and 6:00 a.m. on premises not open to the public, unless a Judge of the above-entitled Court permits, in writing on this Summons, personal delivery during those hours.</p> <p><b>TO THE DEFENDANT(S):</b></p> <p>You are required to appear before the District Judge of this Court, in his/her Courtroom, on the day and at the time designated by the checked box on the reverse side. If the Defendant(s) is a corporation, Hawai‘i law requires it to be represented by an attorney licensed to practice in the State of Hawai‘i.</p> <p><b>IF YOU OR YOUR ATTORNEY FAIL TO ATTEND THE COURT HEARING AT THE TIME AND PLACE DESIGNATED, DEFAULT AND DEFAULT JUDGMENT WILL BE TAKEN AGAINST YOU FOR THE RELIEF DEMANDED IN THE COMPLAINT.</b></p> <p>NOTICE TO ALL PARTIES (Honolulu Division only): If this case involves a residential lease and if the Defendant(s) disagrees with the statements in the Complaint, the Court may require the parties to submit their dispute to mediation at the Pre-Trial conference that will be scheduled on the Monday, not a holiday, following the court date specified above. If the Monday following your court date is a holiday, the Pre-Trial conference will occur on the next business day. If the parties are not able to resolve the dispute within 20 minutes of mediation, the Court will set a trial date.</p>	
Date:	Clerk of the above-entitled Court

COURT ADDRESSES AND RETURNABLE DAYS:

☐ **Honolulu Division, 1111 Alakea Street, 10th Floor Courtrooms 10A or 10B, Honolulu, Hawai'i**

- ☐ at 8:30 a.m. on \_\_\_\_\_, \_\_\_\_\_, 200\_\_ for summary possession.  
or  
☐ at 8:30 a.m. on the fifth day following date of service, excluding Saturdays, Sundays and legal holidays for summary possession.  
or  
☐ at 1:30 p.m. on the second Monday following date of service, and should said Monday be a legal holiday then upon the next business day.

☐ **'Ewa Division, 870 Fourth Street, Pearl City, Hawai'i,**

- ☐ at 8:30 a.m. on Friday, \_\_\_\_\_, 200\_\_ for summary possession.  
or  
☐ at 8:30 a.m. on the second Friday following date of service, and should said Friday be a legal holiday then upon the next Friday.

☐ **Ko'olaupoko OR Ko'olaupoko Division, 46-201 Kahuhipa Street, Kāne'ohe, Hawai'i**

- ☐ at 8:30 a.m. on Thursday, \_\_\_\_\_, 200\_\_ for summary possession.  
or  
☐ at 8:30 a.m. on the second Thursday following date of service, and should said Thursday be a legal holiday then upon the next Thursday.

☐ **Wahiawā OR Waialua Division, 1034 Kilani Avenue, Wahiawā, Hawai'i,**

- ☐ at 9:00 a.m. Wednesday, \_\_\_\_\_, 200\_\_ for summary possession.  
or  
☐ at 9:00 a.m. on the second Wednesday following date of service, and should said Wednesday be a legal holiday then upon the next Wednesday.

☐ **Wai'anae Division, 87-1784 Farrington Highway, Nānākuli, Hawai'i,**

- ☐ at 9:00 a.m. Tuesday, \_\_\_\_\_, 200\_\_ for summary possession.  
or  
☐ at 9:00 a.m. on the second Tuesday following date of service, and should said Tuesday be a legal holiday then upon the next Tuesday.

Mailing address for the Courts: **1111 Alakea Street, Civil Division, Third Floor, Honolulu, Hawai'i 96813**

In accordance with the **Americans with Disabilities Act** if you require an accommodation for your disability, please contact the District Court Administration Office at PHONE NO. 538-5121, FAX 538-5233, or TTY 539-4853 at least ten (10) working days in advance of your hearing or appointment date. For Civil related matters, please call 538-5151.